

INSTITUTIONAL VALUES AND BEST PRACTICES 7.1 - Institutional Values and Social Responsibilities 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government institutes are not merely 'workplaces' where faculty and nonteaching staff are employed but are spaces where students come to learn and be trained for their professional careers and to realise their full potential as individuals. In the academic year of 2021 -2022, our institute aims to plan activities that will create a safe and healthy atmosphere on the campus. The women's grievances redressal and Sexual Harassment committee at the Workplace anchors a context for Higher Educational Institutes and makes it imperative to combat sexual harassment as an alternative civic redressal system. As part of this, it plans to have a series of talks on gender-related issues, workplace behaviour, and the use of social media for students and staff members. In its pursuit to train new members of the committee to deal with complaints of sexual harassment, it will encourage staff participation in various activities organized by our institute. Considering the student's indulgence in social media and the challenges they face, the committee planned a workshop to create awareness about the dangers associated with the use of social media and awareness about cyber-crime, in which we have organised a detailed interaction with local cops to introduce all the possible dangers that make easy prey. The skill of being able to self-defend oneself irrespective of the space one is in seems to be an important aspect in the current times, for this purpose we have organised 10 days self- defense camp.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1kWicM788V35ZrdGQ4aKiaZQhTvSSHZ_J/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1ZPWB9W5DBsZeO5jQjcp-OixSp8t0V-Ob/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

waste bins are placed at several locations in the campus to collect dry and wet waste respectively. Plastic bottles and other recyclable waste are collected in the red-coloured dry bins, while biodegradable and paper waste is collected in the green coloured' Wet 'bins. the labels on the bins have pictorial representations of the kind of waste to be disposed of in each bin. These labels have been made by students, thus involving them in the segregation process. Large-sized posters on waste segregation are mounted on the college canteen walls and awareness videos are shared in college groups.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campusB. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activitiesD. Any 1 of the above

File Description	Documents
------------------	-----------

Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen readingB. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute holds one of the leading positions in setting a benchmark as a responsible educational unit of the country. Frequent talks, seminars, events, debate competitions, panel discussions, workshops, and tree-plantation initiatives are taken by the institute in order to nurture the socio-economic responsibilities of the students and faculties of the institution. Role of college co-curricular activities in bringing about inclusiveness and promoting peace, harmony and tolerance:

Education and activities associated with a college environment are an important dimension for building peace and harmony through tolerance, justice, intercultural understanding and civic responsibilities. Education imparted through activities, celebration of days and events in colleges tries to inculcate higher human and social values in the minds of the students. In essence, it attempts to develop a set of behavioural skills necessary for peaceful living and peace building from which the whole of humanity will be benefitted. The following steps were taken by our college in trying to achieve this basic goal of education.

- Facilitating socialisation through participation in interactive and cooperative learning activities.
- Improving overall students discipline and moral behaviour inside campus and in the society
- Improving the standard of teaching and learning through various modes of teaching

7 days self-defence camp to make them more confident

Conduction of several competitions on language for enhancing students' calibre.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Govt. P.G College Bina, has organised many activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties, and responsibilities of the citizens. Every year, on Republic Day and Independence Day, Principal Sir appeals to all to remember the struggle for freedom and respect the National Flag and National Anthem. Our constitution provides for human dignity, equality, social justice, human rights and freedom, the rule of law, equity, and respect and superiority of the constitution in the national life. The whole country is governed on the basis of the rights and duties preserved in the Constitution of India. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of the Indian Constitution. Independence Day is also celebrated every year to highlight the struggle for freedom and the importance of the Indian constitution. The annual cultural fest also promotes awareness towards the rights and duties of citizens where Skits, Dances, Poetry, singing, etc. are based on such themes. Youth festival is also organized to polish students' flare, in the programme they perform regional dance, drama, song, skit, and so on.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/15oGIId9iP5hz6HF_ZvAocmaHPBxZYp5Id/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/15oGIId9iP5hz6HF_ZvAocmaHPBxZYp5Id/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organizedD. Any 1 of the above

File Description	Documents
------------------	-----------

Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Republic Day Celebration- This is celebrated at the college where students and faculty are invited for flag hoisting. Students and teachers perform patriotic events to raise awareness of constitutional rights and historical achievements. This is followed by sweets distribution and breakfast.
- Independence Day celebration- This is celebrated at the college where students and faculty are invited for flag hoisting. Students and teachers perform patriotic events to raise awareness of constitutional rights and historical achievements. This is followed by sweets distribution and breakfast.
- Teachers Day Celebration – Teacher’s Day is another great day that we celebrate with full zest on the day we appreciate our teacher’s efforts in making student future bright.
- Women's Day celebration- Women’s Day is celebrated at the department level where the Head of Department arranges a small get-together for females in the college.
- International Yoga Day- It is also celebrated in the institute where students and teachers practice yoga to relieve stress and sadness. Usually, it is conducted in the presence of Yoga experts.
- World Environment Day -We celebrate this day with great enthusiasm. We organized a webinar to promote awareness for more nature-friendly behaviour, and encouraged students to tree plantation.
- World AIDS Day – For dispensing detailed information about Aids our college’s NSS UNIT organized a street play.
- National Girl Child Day – on this day we have organized a seminar on the topic of ‘‘Safety of Girl Child’’

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices 7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE – AZADI KA AMRIT MAHOTSAV

in the three-phase NEW INDIA@75 PROGRAM. On the occasion of WORLD AIDS DAY your institute has conducted an essay writing and face painting competition for all the students as part of 'Azadi Ka Amrit Mahotsav'. Along with the institute has organized ‘‘T.B. FREE INDIA MOVEMENT’’, several competitions for instance speech, slogan writing, wall painting have conducted. ANDSLOGAN writing and poster competition were organised on blood donation awareness program, Govt. P.G. Bina observed Swachhata Pakhwada. Various sections of the Institute were engaged in activities related to cleanliness and sanitation. In an endeavor towards maintaining the green cover of the campus and spreading the message of conserving nature

BEST PRACTICE- SELF-DEFENCE TRAINING FOR GIRL STUDENTS

Keeping in view, the rising number of crimes against girls in the country, it is important to provide self-defense training to them in the college to ensure their safety and security. Through the self-defense training, the girls are taught to become psychologically, intellectually, and physically strong enough to protect themselves in times of distress. Self-defense training techniques instill self-confidence amongst girls and help to promote girls’ education, particularly their transition level, and to reduce the dropout rate in colleges. To boost girls' confidence Govt. P.G. College Bina has organized a seven-day self-defense camp for girls.

File Description	Documents
Best practices in the Institutional website	http://mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=MTAzOTQ=&InstId=NTE5
Any other relevant information	https://drive.google.com/file/d/1_0YltluoyTv-9C5t1VxsL6l80PjmQI1W/view?usp=sharing

7.3 - Institutional Distinctiveness 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The overall aim of GOVT. P.G. COLLEGE BINA as envisaged earlier, is to give an extension dimension to the higher education system and orient the student youth to community service while they are studying in educational institution. The National Service Scheme was started to establish a meaningful linkage between the campus and the community. Mahatma Gandhi, the Father of the Nation, recognized that the country could not progress in the desired direction until the student youth were motivated to work for the upliftment of the villages/community. To acquire this goal we have conducted several activities that as follows

- 7days special camp from 24th of March to 30th March at God gram Hiranchhipa, in which we organized seven sessions for the welfare of students of society, for instance, awareness rallies with messages ‘BETI BACHAO BETI PADHAO’, swatch Abhiyan matdata jagrukta , self defense session , yoga, a free medical check-up for all natives cultural activities and so on.
- Nss organized a webinar on ‘WORLD Environment Day’ on the topic of Ecosystem restoration
- Organized street play for Aids awareness
- Tree plantation drive
- Organized seminar on national Balika divas on the topic Safety of girlchild
- Organized awareness campaign for covid 19 eradication

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1 .electricity: so as to cut down on this expenditure, as well as to become a more environment-friendly campus switching over to less energy-consuming bulbs and tube lights could be undertaken. Maps of electricity appliances par classrooms could be created so that specific appliances could be switched on without resorting to the trial-error method.

2 water: So that this precious resource is saved /recycled in order to reduce the campus's ecological damage, leakages would be regularly checked for faucets would be changed so that water cannot not be kept running by any user. Grey water would be channeled towards the garden on the campus.

3) Solid waste generated; so that it can be segregated and bio-degradable stuff can be converted into composed again the exorbitantly large amount of used paper generated every year would be sold to green NGOs in exchange for recycled paper.

B) upgradation of classroom infrastructure 2022-23

The following activities have been planned

Ensure that every classroom in the college is AV-enabled. Both interactive as well as non-interactive projectors will be purchased. The type of projector fixed in classrooms would be determined by size as well as the frequency of AV requirement per classroom Depending on the type of projector installed, appropriate screens would be affixed in the classrooms.

online webinar and seminar will be orgnised on a regular basis.